Communications

Communication is an integral part of learning. Therefore, use the tools available to inform your trainers and supervisor of your training hours and any issues you encounter. It is important to complete all the training requirements in the timeline outlined.

<u>Email:</u>

Use to contact your trainer and supervisor.

Forums:

- Participate in all discussions.
- Refer to the Expectations section to understand communication techniques that will ensure effective participation.
- Use to respond to Workplace Safety "real life" scenarios

Assignments:

As you move into the Workplace Safety Training program, your host trainers will place assignments in this section. The assignment posting will list the due date in which you need to complete your assignment.

<u>Q & A</u>

This section is to be used by all employees to post questions about how to access course content, techniques for downloading material, questions about your assignments, etc. Your trainers work 8:am -2:00am ET so they will post a response to your question within 24 hours or sooner.

Reminder, all communications are online and the property of Have Fun Amusement Parks. Therefore, adhere to Have Fun's Code of Ethics and Business Conduct document and employee handbook.