**LESSON PLAN**

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**School : SMK Negeri 3 Kendari**

**Subject :front iffice ( ESP for hotel)**

**Class/ Semester : xl hotel accommodation 2**

**Time allocation : 3 x 45 minutes**

**Topic : handling reservation by phone**

**Aspect : speaking**

**Meeting : First meeting**

**Standard Competence :** accepting

**Basic competence** :

Rrespond to the meaning in simple short functional text accurately, fluently and acceptable that relates to the surrounding environment.

**A. Indicators** :

1. Identify the unknown words in the short story and find the meaning.
2. Determine synonym and antonym.
3. Compose two sentences by using target words.

**B. Learning Objectives :**

At the end of the course, the students are expected to be able to:

1. Identify the unknown words in the short story and find the meaning.
2. Determine synonym and antonym.
3. Compose two sentences by using target words.
4. **Learning materials :**

Topic : Part of kitchen

Source : English in focus for Grade VIII Junior High School (SMP/MTs). Artono Wardiman, dkk. Jakarta: 2008.

1. **Media :**

Short story

Picture

1. **Teaching and Learning Procedures.**

|  |  |  |
| --- | --- | --- |
| Learning Activity | **Activities** | **Time Allocation** |
| **Teacher** | **Students** |
| **Pre-activity** | * Greetings
* Check Students’ attendance list
* Explain the objectives and learning process
* The teacher will do brainstorming by firstly showing the title and picture that related with the short story and asking students to predict what the picture is, what they see in the picture, etc.
 | * Greet the teacher
* Pay attention
* pay attention for the explanation
* Students pay attention and they mention what they see in the picture.
 | 10 minutes |
| **Main Activity** | * The teacher reads the short story with appropriate gesture and facial expression.
* The teacher ask them about the characters and to predict what happens next in the story
* After reading the whole story, the teacher asks to check the students understanding about the short story. For example: the number of characters, the main character, etc.
* Teacher asked the students to form groups of five
* The teacher distribute the short story to read to everyone in group
* The teacher ask them to underline the unknown words and find out the meaning of those words
* The teacher write fifteen unknown words on the whiteboard
* Teacher give example how to pronounce the words on the whiteboard and afterwards asked them to repeat it
* Ask the students what the meaning of the word on the whiteboard
* The teacher distribute the worksheet to the students
* The teacher explain about part of speech, gave an example about synonym and antonym and how to composing sentence before they work their worksheet.
 | * Pay attention
* The students answer the question from teacher.
* Make a group
* Receive the short story and read the story.
* underlined the unknown words and find out the meaning.
* Pay attention
* Students pronounce the words.
* Mention the meaning of the words on the whiteboard.
* Receive the worksheet
* Pay attention
 | 60 minutes |
| **Post activity** | * The teacher collect the students worksheet.
* provide feedback to the students.
* Give homework
* Closing
 | * the students submit their worksheet
* Pay attention to the teacher’s correction
* Greetings
 | 10 minutes |

1. **Assesment :**

Assessment technique : Written

The marking scheme used in this study is score 1 for the correct answer and score 0 (zero) for incorrect answer.

$$Mark=\frac{Total of correct answer}{Total of item test } ×100$$